

Direct Support Professional - Overnight Awake and Overnight Asleep

Accountable to the Service Manager or designate the Overnight Asleep and Overnight Awake Counsellor provides support during the night and early mornings to ensure the health, personal welfare, and safety of individuals with disabilities.

The Overnight Asleep Counsellor may sleep during a portion of the night, however is expected to wake and provide services to people receiving services as required.

The Overnight Awake Counsellor remains awake throughout the entire shift.

Major Responsibilities

- Provides assistance and support during the night and early mornings to people receiving services.
- Follows Life Style Plans, prescribed protocols and routines relating to people receiving services.
- Follows assigned routines regarding provision of personal care and hygiene as necessary for people receiving services.
- Follows established protocols to administer and record prescribed medication and treatments as per instructions from medical practitioner and follows the agency's Medication Policies and Procedures.
- Follows and documents completion of established overnight routines including but not limited to routine bed checks, checking water temperature, safety checks etc. according to established procedures.
- Follows assigned overnight responsibilities to ensure the cleanliness of the residence and as such performs housekeeping activities and completes any outstanding chores, which have not been completed by the previous shift.
- Inspects, monitors and ensures all safety aspects are in place for safe overnight operation while maintaining legislative requirements.

Qualifications

- HCA Certificate, other relevant post-secondary education in personal care delivery or completion of high school with one year of full time working of experience in a related field.
- Experience pertaining to working with individuals with disabilities is preferable
- Valid driver's license
- Valid and on-going mandatory training certificates in First Aid, Fire Safety, Safe Management, Medication Administration, etc.